

SPOTLIGHT VANIJYA LIMITED

Registered Office: 2, Red Cross Place, Kolkata-700001

CIN- L65993WB1981PLC034252

Website- www.spotlightvanijya.com e-mail: kkothari@hngil.com Tele- (033) 2254 3100, Fax- (033) 2254 3130

NOTICE OF THE 40TH ANNUAL GENERAL MEETING

NOTICE IS HEREBY GIVEN THAT THE 40TH (FORTY) ANNUAL GENERAL MEETING (AGM) OF THE MEMBERS OF SPOTLIGHT VANIJYA LIMITED WILL BE HELD ON MONDAY, 25TH SEPTEMBER 2023 AT 3.00 P.M. AT ITS REGISTERED OFFICE AT 2, RED CROSS PLACE, KOLKATA-700 001, TO TRANSACT THE FOLLOWING BUSINESSES:-

ORDINARY BUSINESS:

1. TO RECEIVE, CONSIDER AND ADOPT THE AUDITED STANDALONE AS WELL AS CONSOLIDATED FINANCIAL STATEMENTS OF THE COMPANY FOR THE FINANCIAL YEAR ENDED 31ST MARCH, 2023 TOGETHER WITH REPORTS OF THE DIRECTORS AND THE AUDITORS THEREON.
2. TO APPOINT A DIRECTOR IN PLACE OF SHRI SANJAY SOMANY (DIN: 00124538), WHO IS LIABLE TO RETIRE BY ROTATION AND BEING ELIGIBLE OFFERS HIMSELF FOR RE-APPOINTMENT.

SPECIAL BUSINESS:

NO SPECIAL BUSNISS TO BE TRANSACTED AT THE ANNUAL GENRAL MEETING.

**By Order of the Board of Directors
For Spotlight Vanijya Limited**

Sd/-

**Place: Kolkata
Date: 14th August, 2023**

**N.D.Maheshwari
Director
DIN : 02177410**

NOTES:

1. **A MEMBER ENTITLED TO ATTEND AND VOTE AT THE MEETING IS ENTITLED TO APPOINT A PROXY TO ATTEND AND VOTE INSTEAD OF HIMSELF/HERSELF AND THE PROXY NEED NOT BE A MEMBER OF THE COMPANY.** A person can act as proxy on behalf of Members not exceeding fifty (50) in number and holding in the aggregate not more than ten percent (10.00%) of the total share capital of the Company carrying voting rights. A Member holding more than ten percent (10.00%) of the total share capital of the Company carrying voting rights may appoint a single person as proxy and such person cannot act as proxy for any other person or Shareholder. Proxies in order to be effective, proxy form (MGT 11) should be deposited at the Registered Office of the Company, duly completed and signed, not less than forty-eight hours before the commencement of the Meeting. Proxy Forms submitted on behalf of the Companies, Societies etc., must be supported by an appropriate resolution/authority, as applicable. A Proxy Form, Attendance Slip and Ballot form are annexed to this Notice.
2. In case of joint holders attending the Meeting, the joint holder who is highest in the order of names will be entitled to vote at the Meeting.
3. Corporate Members are required to send a certified true copy of the Board Resolution, pursuant to Section 113 of the Companies Act, 2013, authorizing their representatives to attend and vote on their behalf at the Meeting.
4. The Explanatory Statement setting out material facts, pursuant to Section 102 of the Companies Act, 2013, Secretarial Standard-2 on General Meetings and Regulation 36 of the Securities and Exchange Board of India (Listing Obligations and Disclosure Requirements) Regulations, 2015 in respect of the Ordinary and Special Business under Item No. 2 and 3 of the accompanying Notice are annexed hereto.
5. Members, Proxies and Authorized Representatives are requested to bring to the Meeting, the attendance slip enclosed herewith, duly completed and signed mentioning therein details of their DP ID and Client ID/ Folio No. Duplicate Attendance Slip or copies of the Report and Accounts will not be made available at the AGM venue.
6. A brief resume of the Directors proposed to be appointed at this AGM, nature of their expertise in specific functional areas, names of public companies in which they hold directorship and membership/ chairmanships of Board Committees, shareholding and relationship between directors inter se as stipulated under Regulation 26(4) and 36(3) of the Securities and Exchange Board of India (Listing Obligations and Disclosure Requirements) Regulations, 2015 and other requisite information as per Clause 1.2.5 of Secretarial Standard-2 on General Meetings, are provided in **Annexure 1.**
7. The Register of Directors' and Key Managerial Personnel and their Shareholding maintained under section 170 and Register of Contracts or Arrangements, in which Directors are interested, maintained under section 189, respectively under the Companies Act, 2013, will be available for inspection by the members at the AGM Venue. Relevant documents referred to in the accompanying Notice and in the Explanatory Statement are open for inspection by the Members at the Company's Registered Office and at Company's office at 2, Red Cross Place, Kolkata-700 001, West Bengal, India on all working days (except Saturdays, Sundays and Public Holidays) between 11.00 a.m. to 1.00 p.m. up to the date of this AGM and also at the AGM.
8. The Register of Members and Share Transfer Books of the Company will remain closed from Tuesday, 19th September, 2023 to Monday, 25th September, 2023 (both days inclusive) for the purpose of AGM.
9. SEBI Notification No. SEBI/LAD-NRO/GN/2018/24 dated June 8, 2018 and further amendment vide Notification No. SEBI/LAD-NRO/GN/2018/49 dated November 30, 2018, requests for effecting transfer of securities (except in case of transmission or transposition of securities) shall not be processed from April 1, 2019 unless the securities are held in the dematerialized form with the depositories. Therefore, Shareholders are requested to take action to dematerialize the Equity Shares of the Company, promptly.
10. The Provisions of Section 124 and 125 of Companies Act, 2013 read with applicable rules are not applicable to your Company, as the Company has not declared dividend till date.
11. To support the "Green Initiative" measures undertaken by the Ministry of Corporate Affairs, wherein companies are allowed to send the documents in electronic mode to the shareholders, members are requested to register/update their email address, in respect of shares held in dematerialized form with their respective Depository Participants and in respect of shares in physical form with Company's RTA.

12. Members are requested to intimate immediately change of address, if any, to the Registrar & Share Transfer Agent of the Company, M/s. Maheshwari Datamatics Private Limited, 23, R. N. Mukherjee Road, 5th Floor, Kolkata – 700 001 and/or to the Company Secretary at the Registered Office of the Company at 2, Red Cross Place, Kolkata - 700 001, quoting their folio numbers. Shareholders holding shares in the electronic mode are requested to address all their correspondence to their respective Depository Participant.
13. The Securities & Exchange Board of India (SEBI) has mandated the requirement of having a Permanent Account Number (PAN) by every participant of the securities market. Members holding shares in electronic form are, therefore, requested to submit their PAN to their respective Depository Participants. Members holding shares in physical form can submit their PAN details to the Company's RTA.
14. Members may note that Annual Report for the financial year 2022-23 and Notice of this AGM will also be available on the company's website www.spotlightvanijya.com for download.
15. A route map showing directions to the venue of the 40th AGM is given at the end of this Notice as per the requirement of the Secretarial Standard-2 on "General Meetings".

THE INSTRUCTIONS FOR MEMBERS FOR REMOTE E-VOTING ARE AS UNDER:-

The remote e-voting period begins on **22nd September, 2023 at 9:00 A.M.** and ends on **24th September, 2023 at 5:00 P.M.** The remote e-voting module shall be disabled by NSDL for voting thereafter. The Members, whose names appear in the Register of Members / Beneficial Owners as on the record date (cut-off date) **i.e. 18th September, 2023**, may cast their vote electronically. The voting right of shareholders shall be in proportion to their share in the paid-up equity share capital of the Company as on the cut-off date, being **18th September, 2023**.

How do I vote electronically using NSDL e-Voting system?

The way to vote electronically on NSDL e-Voting system consists of "Two Steps" which are mentioned below:

Step 1: Access to NSDL e-Voting system

A) Login method for e-Voting for Individual shareholders holding securities in demat mode:

In terms of SEBI circular dated December 9, 2020 on e-Voting facility provided by Listed Companies, Individual shareholders holding securities in demat mode are allowed to vote through their demat account maintained with Depositories and Depository Participants. Shareholders are advised to update their mobile number and email Id in their demat accounts in order to access e-Voting facility.

Login method for Individual shareholders holding securities in demat mode is given below:

Type of shareholders	Login Method
Individual Shareholders holding securities in demat mode with NSDL.	<ol style="list-style-type: none"> 1. Existing IDeAS user can visit the e-Services website of NSDL Viz. https://eservices.nsdl.com either on a Personal Computer or on a mobile. On the e-Services home page click on the "Beneficial Owner" icon under "Login" which is available under 'IDeAS' section, this will prompt you to enter your existing User ID and Password. After successful authentication, you will be able to see e-Voting services under Value added services. Click on "Access to e-Voting" under e-Voting services and you will be able to see e-Voting page. Click on company name or e-Voting service provider i.e. NSDL and you will be re-directed to e-Voting website of NSDL for casting your vote during the remote e-Voting period If you are not registered for IDeAS e-Services, option to register is available at https://eservices.nsdl.com. Select "Register Online for IDeAS Portal" or click at https://eservices.nsdl.com/SecureWeb/IdeasDirectReg.jsp 2. Visit the e-Voting website of NSDL. Open web browser by typing the following URL: https://www.evoting.nsdl.com/ either on a Personal Computer or on a mobile. Once the home page of e-Voting system is launched, click on the icon "Login" which is available under 'Shareholder/Member' section. A new screen will open. You will have to enter your User ID (i.e. your sixteen digit demat account number hold with NSDL), Password/OTP and a Verification Code as shown on the screen.

	<p>After successful authentication, you will be redirected to NSDL Depository site wherein you can see e-Voting page. Click on company name or e-Voting service provider i.e. NSDL and you will be redirected to e-Voting website of NSDL for casting your vote during the remote e-Voting period.</p> <p>3. Shareholders/Members can also download NSDL Mobile App “NSDL Speede” facility by scanning the QR code mentioned below for seamless voting experience.</p>
Individual Shareholders holding securities in demat mode with CDSL	<ol style="list-style-type: none"> 1. Users who have opted for CDSL Easi / Easiest facility, can login through their existing user id and password. Option will be made available to reach e-Voting page without any further authentication. The users to login Easi /Easiest are requested to visit CDSL website www.cdslindia.com and click on login icon & New System Myeasi Tab and then user your existing my easi username & password. 2. After successful login the Easi / Easiest user will be able to see the e-Voting option for eligible companies where the evoting is in progress as per the information provided by company. On clicking the evoting option, the user will be able to see e-Voting page of the e-Voting service provider for casting your vote during the remote e-Voting period. Additionally, there is also links provided to access the system of all e-Voting Service Providers, so that the user can visit the e-Voting service providers’ website directly. 3. If the user is not registered for Easi/Easiest, option to register is available at CDSL website www.cdslindia.com and click on login & New System Myeasi Tab and then click on registration option. 4. Alternatively, the user can directly access e-Voting page by providing Demat Account Number and PAN No. from a e-Voting link available on www.cdslindia.com home page. The system will authenticate the user by sending OTP on registered Mobile & Email as recorded in the Demat Account. After successful authentication, user will be able to see the e-Voting option where the evoting is in progress and also able to directly access the system of all e-Voting Service Providers.
Individual Shareholders (holding securities in demat mode) login through their depository participants	<p>You can also login using the login credentials of your demat account through your Depository Participant registered with NSDL/CDSL for e-Voting facility. upon logging in, you will be able to see e-Voting option. Click on e-Voting option, you will be redirected to NSDL/CDSL Depository site after successful authentication, wherein you can see e-Voting feature. Click on company name or e-Voting service provider i.e. NSDL and you will be redirected to e-Voting website of NSDL for casting your vote during the remote e-Voting period.</p>

Important note: Members who are unable to retrieve User ID/ Password are advised to use Forget User ID and Forget Password option available at abovementioned website.

Helpdesk for Individual Shareholders holding securities in demat mode for any technical issues related to login through Depository i.e. NSDL and CDSL.

Login type	Helpdesk details
Individual Shareholders holding securities in demat mode with NSDL	Members facing any technical issue in login can contact NSDL helpdesk by sending a request at evoting@nsdl.co.in or call at 022 - 4886 7000 and 022 - 2499 7000
Individual Shareholders holding securities in demat mode with CDSL	Members facing any technical issue in login can contact CDSL helpdesk by sending a request at helpdesk.evoting@cdslindia.com or contact at toll free no. 1800 22 55 33

1. Visit the e-Voting website of NSDL. Open web browser by typing the following URL: <https://www.evoting.nsdl.com/> either on a Personal Computer or on a mobile.
2. Once the home page of e-Voting system is launched, click on the icon “Login” which is available under ‘Shareholder/Member’ section.
3. A new screen will open. You will have to enter your User ID, your Password/OTP and a Verification Code as shown on the screen.

Alternatively, if you are registered for NSDL eservices i.e. IDEAS, you can log-in at <https://eservices.nsdl.com/> with your existing IDEAS login. Once you log-in to NSDL eservices after using your log-in credentials, click on e-Voting and you can proceed to Step 2 i.e. Cast your vote electronically.

4. Your User ID details are given below:

Manner of holding shares i.e. Demat (NSDL or CDSL) or Physical	Your User ID is:
a) For Members who hold shares in demat account with NSDL.	8 Character DP ID followed by 8 Digit Client ID For example if your DP ID is IN300*** and Client ID is 12***** then your user ID is IN300***12*****.
b) For Members who hold shares in demat account with CDSL.	16 Digit Beneficiary ID For example if your Beneficiary ID is 12***** then your user ID is 12*****.
c) For Members holding shares in Physical Form.	EVEN Number followed by Folio Number registered with the company For example if folio number is 001*** and EVEN is 101456 then user ID is 101456001***

5. Password details for shareholders other than Individual shareholders are given below:
 - a) If you are already registered for e-Voting, then you can use your existing password to login and cast your vote.
 - b) If you are using NSDL e-Voting system for the first time, you will need to retrieve the ‘initial password’ which was communicated to you. Once you retrieve your ‘initial password’, you need to enter the ‘initial password’ and the system will force you to change your password.
 - c) How to retrieve your ‘initial password’?
 - (i) If your email ID is registered in your demat account or with the company, your ‘initial password’ is communicated to you on your email ID. Trace the email sent to you from NSDL from your mailbox. Open the email and open the attachment i.e. a .pdf file. Open the .pdf file. The password to open the .pdf file is your 8 digit client ID for NSDL account, last 8 digits of client ID for CDSL account or folio number for shares held in physical form. The .pdf file contains your ‘User ID’ and your ‘initial password’.
 - (ii) If your email ID is not registered, please follow steps mentioned below in **process for those shareholders whose email ids are not registered.**
6. If you are unable to retrieve or have not received the “Initial password” or have forgotten your password:
 - a) Click on “**Forgot User Details/Password?**”(If you are holding shares in your demat account with NSDL or CDSL) option available on www.evoting.nsdl.com.
 - b) **Physical User Reset Password?** (If you are holding shares in physical mode) option available on www.evoting.nsdl.com.
 - c) If you are still unable to get the password by aforesaid two options, you can send a request at evoting@nsdl.co.in mentioning your demat account number/folio number, your PAN, your name and your registered address etc.
 - d) Members can also use the OTP (One Time Password) based login for casting the votes on the e-Voting system of NSDL.
7. After entering your password, tick on Agree to “Terms and Conditions” by selecting on the check box.
8. Now, you will have to click on “Login” button.
9. After you click on the “Login” button, Home page of e-Voting will open.

Step 2: Cast your vote electronically on NSDL e-Voting system.

How to cast your vote electronically on NSDL e-Voting system?

1. After successful login at Step 1, you will be able to see all the companies “EVEN” in which you are holding shares and whose voting cycle is in active status.
2. Select “EVEN” of company for which you wish to cast your vote during the remote e-Voting period.
3. Now you are ready for e-Voting as the Voting page opens.
4. Cast your vote by selecting appropriate options i.e. assent or dissent, verify/modify the number of shares for which you wish to cast your vote and click on “Submit” and also “Confirm” when prompted.
5. Upon confirmation, the message “Vote cast successfully” will be displayed.
6. You can also take the printout of the votes cast by you by clicking on the print option on the confirmation page.
7. Once you confirm your vote on the resolution, you will not be allowed to modify your vote

General Guidelines for shareholders

1. Institutional shareholders (i.e. other than individuals, HUF, NRI etc.) are required to send scanned copy (PDF/JPG Format) of the relevant Board Resolution/ Authority letter etc. with attested specimen signature of the duly authorized signatory(ies) who are authorized to vote, to the Scrutinizer by e-mail to Banerjee.kumar.tapan@gmail.com with a copy marked to evoting@nsdl.co.in. Institutional shareholders (i.e. other than individuals, HUF, NRI etc.) can also upload their Board Resolution / Power of Attorney / Authority Letter etc. by clicking on "Upload Board Resolution / Authority Letter" displayed under "e-Voting" tab in their login.
2. It is strongly recommended not to share your password with any other person and take utmost care to keep your password confidential. Login to the e-voting website will be disabled upon five unsuccessful attempts to key in the correct password. In such an event, you will need to go through the “[Forgot User Details/Password?](#)” or “[Physical User Reset Password?](#)” option available on www.evoting.nsdl.com to reset the password.
3. In case of any queries, you may refer the Frequently Asked Questions (FAQs) for Shareholders and e-voting user manual for Shareholders available at the download section of www.evoting.nsdl.com or call on : 022 - 4886 7000 and 022 - 2499 7000 or send a request to NSDL Official at evoting@nsdl.co.in

Process for those shareholders whose email ids are not registered with the depositories for procuring user id and password and registration of e mail ids for e-voting for the resolutions set out in this notice:

1. In case shares are held in physical mode please provide Folio No., Name of shareholder, scanned copy of the share certificate (front and back), PAN (self attested scanned copy of PAN card), AADHAR (self-attested scanned copy of Aadhar Card) by email to vrajak@hngil.com.
2. In case shares are held in demat mode, please provide DPID-CLID (16 digit DPID + CLID or 16 digit beneficiary ID), Name, client master or copy of Consolidated Account statement, PAN (self-attested scanned copy of PAN card), AADHAR (self attested scanned copy of Aadhar Card) to vrajak@hngil.com. If you are an Individual shareholders holding securities in demat mode, you are requested to refer to the login method explained at **step 1 (A) i.e. Login method for e-Voting for Individual shareholders holding securities in demat mode.**
3. Alternatively shareholder/members may send a request to evoting@nsdl.co.in for procuring user id and password for e-voting by providing above mentioned documents.
4. In terms of SEBI circular dated December 9, 2020 on e-Voting facility provided by Listed Companies, Individual shareholders holding securities in demat mode are allowed to vote through their demat account maintained with Depositories and Depository Participants. Shareholders are required to update their mobile number and email ID correctly in their demat account in order to access e-Voting facility.

Annexure -1

Disclosure relating to Directors pursuant to Regulation 26(4) and 36(3) of SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015 and Secretarial Standards - 2 on General Meeting:-

Name	Shri Sanjay Somany
DIN:	00124538
Date of Birth	28/07/1958
Date of first appointment on the Board	25-10- 2000
Expertise in specific functional areas	Shri Sanjay Somany presently oversees the operations and management of the Company.
Qualification	Commerce Graduate.
Directorship held in other public companies (excluding Foreign Companies and Section 8 Companies)	Hindusthan National Glass & Industries Limited. Mould Equipment Limited.
Memberships/Chairmanships of other public companies (includes only Audit Committee and Stakeholders' Relationship Committee)	NIL
No of shares held in the Company	5200
Term and condition of re-appointment along with details of remuneration sought to be paid	As stated in this notice pursuant to Companies Act, 2013 and SEBI (Listing Obligation and Disclosure Requirements), 2015
Last Drawn Remuneration	During FY 2022-23 - Nil
Number of Board Meetings attended during the Financial Year 2022-23	3/7
Relationship between directors inter-se, with Other Directors, Manager and KMPs of the Company	Related to Shri Mukul Somany and Smt. Sudha Somany.

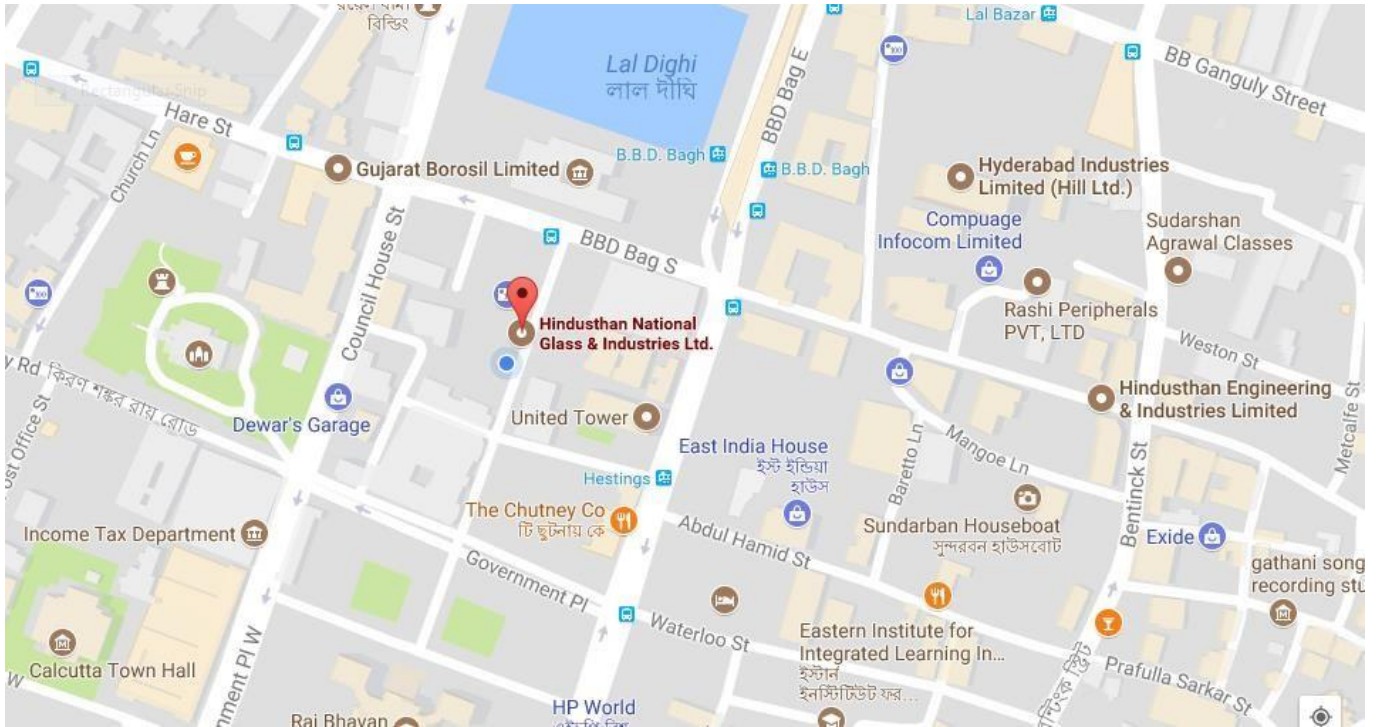
**By Order of the Board of Directors
For Spotlight Vanijya Limited**

**Place: Kolkata
Date: 14th August, 2023**

**Sd/-
N.D.Maheshwari
Director
DIN: 02177410**

ROUTE MAP FOR 40th AGM VENUE

to be held at 2, Red Cross Place, Kolkata West Bengal 700001 India



SPOTLIGHT VANIYA LIMITED

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ATTENDANCE SLIP

Folio No/DP ID & Client ID	
No. of Shares held	
Serial No	
Name of the Member	
Name(s) of Joint Holder(s), if any	
Address	

I/We hereby record my/our presence at the 40th Annual General Meeting of the Company, to be held on Monday, September 25, 2023 at its registered office at 2, Red Cross Place, Kolkata- 700 001 at 3.00 P.M.

..... Member's/Proxy's Signature

- Only Member/Proxy can attend the meeting. No minors would be allowed at the meeting.
- Shareholders/Proxy holder wishing to attend the meeting must bring his/her copy of Notice and Attendance Slip to the meeting and handover Attendance Slip at the entrance duly signed.
- Electronic copy of the Notice of AGM along with the Attendance Slip, Proxy Form & Ballot Form are being sent to all the members, whose email address is registered with the Company/Depository Participant. Members receiving electronic copy and attending the AGM can print copy of this Attendance Slip.
- Physical copy of AGM Notice along with Attendance Slip, Proxy Form and Ballot Form are being sent through permitted mode to all members, whose email is not registered.
- Route map of the venue can be viewed from Notice.

Note : Please cut here and bring the above Attendance Slip to the Meeting.



ELECTRONIC VOTING PARTICULARS

EVEN (Electronic Voting Event Number)	User ID	Password

Note:

- Please refer to the 40th AGM Notice for e-voting instructions.
- Commencement of E-voting time 9.00 a.m. (IST) on Friday, 22nd September, 2023 and end of E-voting by 5.00 p.m. (IST) on Sunday, 24th September, 2023.
- The cut-off date (i.e. the record date) for the purpose of e-voting is Monday, 18th September, 2023.

SPOTLIGHT VANIJYA LIMITED

Registered Office: 2, Red Cross Place, Kolkata-700001

CIN- L65993WB1981PLC034252

Website- www.spotlightvanijya.com E-mail: kkothari@hngil.com Tele- (033) 2254 3100, Fax- (033) 2254 3130

FORM: MGT-11 PROXY

[Pursuant to Section 105(6) of the Companies Act, 2013 and Rule 19(3) of the Companies (Management and Administration) Rules, 2014] Name of the Member(s):

Registered Address:

E-mail ID:

Folio No/DP ID & Client ID:

I/We, being the Member(s) of Spotlight Vanijya Limited, holding Equity Shares of the above named Company, hereby appoint:

1) Name: Address:

E-mail ID: Signatureor failing him/her;

2) Name: Address:

E-mail ID: Signatureor failing him/her;

3) Name: Address:

E-mail ID: Signatureor failing him/her;

as my/our Proxy to attend and vote (on a poll) for me/us and on my/our behalf at the 40th Annual General Meeting of the Company, to be held on Monday, 25th September, 2023 at 3.00 P.M at its registered office at 2, Red Cross Place, Kolkata-700 001 and at any adjournment thereof, in respect of such resolutions as are indicated below:

	Description	Optional (See Note 4)		
			Against	Abstain
Ordinary Business				
1.	<u>By way of Ordinary Resolution</u> To receive, consider and adopt the audited standalone as well as consolidated financial statements of the company for the financial year ended 31 st march, 2023 together with reports of the directors and the auditors thereon.			
2.	<u>By way of Ordinary Resolution</u> To appoint a director in place of Shri Sanjay Somany (DIN: 00124538), who is liable to retire by rotation and being eligible offers himself for Re-Appointment.			

Signed this day of2023

Signature of Shareholder..... Signature of the Proxy holder)

Affix
Revenue
Stamp of
Re` 1/-

Notes:

1. This form of proxy in order to be effective should be duly completed and deposited at the Company's Registered Office not less than 48 hours before the commencement of the AGM at 5.00 p.m. on Saturday, 23rd September, 2023.
2. A member entitled to attend and vote is entitled to appoint proxy to attend and on poll, to vote instead of himself/herself. A proxy need not be a member of the Company.
3. If the Company receives multiple proxies for the same holding of a member, the proxy which is dated last shall be considered valid and if they are not dated or bear the same date without specific mention of time, all such multiple proxies shall be treated as invalid.
4. Signature of member should be across a Revenue Stamp of ` Re 1.

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BALLOT PAPER

(In lieu of e-voting)

40th Annual General Meeting – Monday, 25th September, 2023

Folio No/DP ID & Client ID * (*Applicable to investors holding shares indematerialised form)	
No. of Shares held	
Serial No	
Name of the Member	
Name(s) of Joint Holder(s), if any	
Address	

I hereby exercise my vote in respect of Ordinary/Special Resolution of the Company at the 40th Annual General Meeting (AGM) of the Company, held on Monday, 25th September, 2023 at 3:00 p.m. at its registered office at 2, Red Cross Place, Kolkata- 700 001 enumerated below by recording my assent or dissent to the said resolution in the following manner:

	Item	Type of Resolution	No. of shares held by me	I assent to the resolution (For)	I dissent from the resolution (Against)
Ordinary Business					
	To receive, consider and adopt the audited standalone as well as consolidated financial statements of the company for the financial year ended 31 st march, 2023 together with reports of the directors and the auditors thereon.	Ordinary			
	To appoint a director in place of Shri Sanjay Somany (DIN: 00124538), who is liable to retire by rotation and being eligible offers himself for Re-Appointment.	Ordinary			

Affix
Revenue
Stamp of
1/-

Place:

Date:

(Signature of the shareholder)

INSTRUCTIONS

1. Unsigned, incomplete or incorrectly ticked forms are liable to be rejected and the decision of the Scrutinizer on the validity of the forms will be final.
2. In the event member casts his votes through both the processes i.e. e-voting and Ballot Form, the votes in the electronic system would be considered and the Ballot Form would be ignored.
3. To avoid fraudulent transactions, the identity / signature of the members holding shares in electronic/ demat form will be verified with the specimen signatures furnished by NSDL/CDSL and that of members holding shares in physical form will be verified as per the records of the share transfer agent of the Company (i.e. Maheshwari Datamatics Private Limited). Members are requested to keep the same updated.
4. There will be only one Ballot Form for every DP ID & Client ID / Folio No. irrespective of the number of joint members.
5. In case of joint holders, the Ballot Form should be signed by the first named shareholder and in his/her absence by the next named shareholders. Ballot form signed by a joint holder shall be treated valid if signed as per records available with the Company and the Company shall not entertain any objection on such Ballot Form signed by other joint holders.
6. Where the Ballot Form has been signed by an authorized representative of the Body Corporate/Trust/Society, etc. a certified copy of the relevant authorization / Board resolution to vote along with Specimen Signature of the authorized representative should accompany the Ballot Form. A scanned copy of the same may be first emailed to biswalroc@gmail.com at least 48 hours before the 40th Annual General Meeting, so that any corrections or amendments may be recommended on time.
7. Duly filled in and signed Ballot Form should be dropped in the Ballot Box provided at the venue of the 40th Annual General Meeting.